

**ACCREDITATION REVIEW COUNCIL ON EDUCATION IN SURGICAL TECHNOLOGY AND SURGICAL ASSISTING [ARC/STSA]***sponsored by the***American College of Surgeons [ACS] and Association of Surgical Technologists [AST]****in collaboration with the****COMMISSION ON ACCREDITATION OF ALLIED HEALTH EDUCATION PROGRAMS [CAAHEP]****ARC/STSA Program Personnel Data Form – Initial Programs Only**

Please Note: This form should be submitted to notify the ARC/STSA of Personnel changes when a program is in process of seeking initial accreditation.

|                         |  |        |  |
|-------------------------|--|--------|--|
| Sponsoring Institution: |  | State: |  |
|-------------------------|--|--------|--|

**Program Director**

|                                                                        |                                                                       |                        |                                                                                                     |
|------------------------------------------------------------------------|-----------------------------------------------------------------------|------------------------|-----------------------------------------------------------------------------------------------------|
| Name:                                                                  |                                                                       |                        |                                                                                                     |
| All Credentials held Abbreviations<br>(to include AD or higher & CST): |                                                                       | NBSTSA Certification # |                                                                                                     |
| Employment Status:                                                     | <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time | Personal Pronouns:     | <input type="checkbox"/> She/Her <input type="checkbox"/> He/Him <input type="checkbox"/> They/Them |
| Address:                                                               |                                                                       | City & Zip Code        |                                                                                                     |
| Phone:                                                                 |                                                                       | Institutional Email:   |                                                                                                     |

**Dean**

|                                     |  |                      |                                                                                                     |
|-------------------------------------|--|----------------------|-----------------------------------------------------------------------------------------------------|
| Name:                               |  |                      |                                                                                                     |
| All Credentials held Abbreviations: |  | Personal Pronouns:   | <input type="checkbox"/> She/Her <input type="checkbox"/> He/Him <input type="checkbox"/> They/Them |
| Address:                            |  | City & Zip Code      |                                                                                                     |
| Phone:                              |  | Institutional Email: |                                                                                                     |

**President**

|                                     |  |                      |                                                                                                     |
|-------------------------------------|--|----------------------|-----------------------------------------------------------------------------------------------------|
| Name:                               |  |                      |                                                                                                     |
| All Credentials held Abbreviations: |  | Personal Pronouns:   | <input type="checkbox"/> She/Her <input type="checkbox"/> He/Him <input type="checkbox"/> They/Them |
| Address:                            |  | City & Zip Code      |                                                                                                     |
| Phone:                              |  | Institutional Email: |                                                                                                     |

The Sponsoring Institution President/CEO or their administrative designee acknowledges that the information above is accurate\*.

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President/CEO or Administrative Designee Signature

Date

**Please reference Standard III.B. in the CAAHEP Standards and Guidelines for documentation that must be maintained by the program to demonstrate compliance.**