

ACCREDITATION REVIEW COUNCIL ON EDUCATION IN SURGICAL TECHNOLOGY AND SURGICAL ASSISTING [ARC/STSA] sponsored by the American College of Surgeons [ACS] and Association of Surgical Technologists [AST] in collaboration with the COMMISSION ON ACCREDITATION OF ALLIED HEALTH EDUCATION PROGRAMS [CAAHEP]

Fair Practices Reporting Form – Surgical Technology

This form must be completed and kept on campus

Sponsoring Institution:		Program ID:	
Program City & State:		Date:	

	Where is it published? (catalog, student handbook, brochure, webpage, other misc.)	Page Number(s) or specific website address/link
Institutional Accreditation Status		
Programmatic Accreditation Status*		
CAAHEP Contact information* (accredited programs only)		
Admissions Policies and Practices		
Technical Standards		
Occupational Risks		
Non-Discrimination Policy/Statement		
Policies on Advanced Placement, Transfer Credit and Experiential Learning		
Number of Credits Required for Program Completion		
Transfer of Credit Policies		
Tuition, Fees, and other Costs		
Policy and Procedure for Withdrawal		
Policy for Refunds of Tuition/Fees		
Policy and Procedure for Assignment of Clinical Experience		
Academic Calendar		

Student Grievance Policy		
Appeals Process		
Criteria for Successful Completion of the Curriculum and Graduation		
Faculty Grievance Policy		
Student Health Requirements		
Student Work/Safeguarding Policy		
Clinical Case Requirement		
Preparedness Plan		
Minimum Expectation Statement		
Program Goals		
CST Examination Pass Rate		

*Per CAAHEP Policy 302 Public Use of CAAHEP Accreditation Status by Programs and Institutions, if a program has not yet been accredited by CAAHEP and has not yet been scheduled for an initial site visit by the ARC/STSA, no mention of CAAHEP accreditation may be made in official publications.

Once a site visit has been scheduled by the ARC/STSA, a program should publish the following statement:

“The [name of program] at [institution] has a site visit scheduled for pursuing initial accreditation by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org). This step in the process is neither a status of accreditation nor a guarantee that accreditation will be granted.”

Once CAAHEP accreditation is awarded, the program must publish the program’s current accreditation status, full name of CAAHEP and a link to CAAHEP’s website, and may also include CAAHEP’s mailing address and phone number.