



ARC/STSA 2025 Schedule of Fees* Surgical Technology & Surgical Assisting Programs



ARC/STSA Program Annual Fee \$2750 Programs are invoiced in January annually.	Annual Report Revision Fee \$500 Invoiced for changes made to an Annual Report made <u>after</u> January 1 of the year following the original Annual Report due date. Fee <u>per Annual Report revised</u> .
Consortium Annual Fee \$1500 All programs approved to offer their program using a consortium model will be invoiced this fee <u>per consortium member</u> , in addition to the ARC/STSA annual accreditation fee.	ARC/STSA Late Fee \$500 The ARC/STSA strictly enforces a late fee which applies to any submissions received after the assigned/requested due date. This fee will only be waived if the program notifies the ARC/STSA <u>prior</u> to the due date of its inability to meet the assigned date and when an extension has been granted by the ARC/STSA. Only <u>one</u> late fee waiver will be granted to each program in a five-year period.
Satellite Annual Fee \$1500 All programs approved to offer their program at satellite location will be invoiced this fee <u>per additional facility</u> , in addition to the ARC/STSA annual accreditation fee.	Program Substantive Change Fee \$500 Invoiced upon formal approval of substantive changes listed below. <ul style="list-style-type: none"> - Change in program director - Change in facilities and/or program/lab physical address. - Change in Maximum Enrollment Capacity (MEC), including one-time over-enrollments. - Changes to program curriculum content unless change is related to required implementation of a new edition of the Core Curriculum. Programs are required to report substantive changes within 30 days of the effective date of the change. Substantive changes received outside the 30-day reporting timeframe are subject to late fee. <i>See 2025 Substantive Change Policy.</i>
Separate Instructional Site - Annual Fee \$500 Fee <u>per separate instructional site location</u> .	Accreditation Fundamentals for Educators (AFE) Workshop \$400
	Virtual AFE Workshop \$300 <i>See AFE Workshop Policy.</i>
Initial Accreditation – Application Fee \$2500 Fee is due with the submission of the initial Self-Study application.	Site Visit Reschedule/Cancellation Fee \$500 Invoiced for site visit cancelled or rescheduled by the program more than two business days after the effective date of the visit notification letter. Programs will also be responsible for any incurred costs of site visitor travel (for on-site evaluations).
Initial Accreditation – Site Evaluation Fee \$3500 Due at least 30 days prior to site evaluation date.	<p><i>*All fees are payable to ARC/STSA unless otherwise specified. All fees are <u>non-refundable</u>. Effective 1/1/2025 – 12/31/2025</i></p> <p><i>**On ground and virtual. Virtual site evaluations are scheduled due to extenuating circumstances as defined by the ARC/STSA.</i></p>
Continuing Accreditation –Site Evaluation Fee** \$3500 Due at least 30 days prior to site evaluation date.	
Consortium – Application Fee \$2000 Fee <u>per consortium member</u> .	
Consortium Site Evaluation Fee \$3500 for main <u>and</u> \$1000 for each consortium member. Due upon receipt of the Consortium Self-Study application.	
Satellite – Application Fee \$2000 Fee <u>per satellite location</u> .	
Satellite Site Evaluation Fee \$3500 for main <u>and</u> \$1000 for each satellite location. Due upon receipt of the Satellite Self-Study application.	
Distance Education – Application/Site Evaluation Fee \$3000 Due upon receipt of the Distance Education application.	
Separate Instructional Site Application/Site Evaluation Fee \$750 Fee <u>per Separate Instructional Site location</u> . Due upon receipt of the Separate Instructional Site application.	