

ACCREDITATION REVIEW COUNCIL ON EDUCATION IN SURGICAL TECHNOLOGY AND SURGICAL ASSISTING [ARC/STSA]*sponsored by the***American College of Surgeons [ACS] and Association of Surgical Technologists [AST]****in collaboration with the****COMMISSION ON ACCREDITATION OF ALLIED HEALTH EDUCATION PROGRAMS [CAAHEP]****ARC/STSA Program Personnel Data Form – ST – Faculty/Instructional Staff**

A change in Faculty/Instructional Staff should be reported to the ARC/STSA on the program's
subsequent Annual Report.

Sponsoring Institution:				State:	
Name:					
All Credentials held as Abbreviations (to include CST):				NBSTSA Certification #	
Date of Appointment:		Personal Pronouns:	<input type="checkbox"/> She/Her <input type="checkbox"/> He/Him <input type="checkbox"/> They/Them		
Institutional Email:					

*If **all required responsibilities and qualifications** are **not met**, please submit a Plan of Action to demonstrate how the program plans to achieve compliance with Standard III.B.3.*

Attestation of Responsibilities:

☐ Is responsible for all didactic, laboratory, and clinical instruction to which a student is assigned to provide instruction, supervision, and timely assessments of the student's progress in meeting program requirements.

Attestations of Qualifications:

☐ Is a graduate of an education program in surgical technology accredited by a nationally recognized programmatic accreditation agency.

☐ Possesses a credential in the field of surgical technology through a national certification program that is accredited by the National Commission on Certifying Agencies (NCCA)

☐ Has a minimum total of two years of experience in the ST scrub role or as an ST instructor or both within the last five years.

☐ The program attests that the program has sufficient faculty/instructional staff resources to ensure achievement of the program's goals and objectives for the program's stated maximum enrollment capacity.

The Program Director acknowledges that the information above is accurate*.

Program Director Signature

Date

(*Please note that failure to provide accurate information, verified upon ARC/STSA request or during program review may result in a Recommendation for Probationary Accreditation, which can lead to Withdrawal of Accreditation.)

Please reference Standard III.B. in the CAAHEP Standards and Guidelines for documentation that must be maintained by the program to demonstrate compliance.