


Accreditation Fundamentals for Educators (AFE) Workshop Attendance Policy

Relevant Standard: Standard III. Resources B. Personnel 1. Program Director a. Responsibilities





Purpose

The ARC/STSA AFE Policy establishes attendance requirements for new and existing program directors of CAAHEP-accredited surgical technology and surgical assisting programs.

AFE Workshop Definition

-  The AFE workshop provides essential information on the CAAHEP accreditation process to newly appointed and existing program directors. Program director participation assures the delivery of accreditation information necessary for initial and ongoing accreditation of surgical technology and surgical assisting programs. While attendance for program directors is required, the ARC/STSA encourages the attendance of program clinical and didactic faculty, and academic administration overseeing the education program. The AFE is offered multiple times a year both as a live on-ground event and virtually.

Attendance Requirements

-  Newly appointed program directors of surgical technology and surgical assisting programs are required to attend an AFE within one (1) year of appointment.
-  Program directors of surgical technology and surgical assisting programs are required to attend an AFE within the 12-month period prior to a scheduled site evaluation (initial or continuing, virtual or onsite)
-  Program directors who transition from one accredited surgical technology or surgical assisting program to another do not need to attend an AFE within one (1) year of appointment if they have attended within the 12 months prior to the transition.
-  Program Directors should participate in an ARC/STSA-sponsored AFE at least once every five (5) years.