

ARC/STSA 2022-2023 Schedule of Fees*

Surgical Technology & Surgical Assisting Programs



<p>ARC/STSA Accreditation Packet \$500 For purchase when seeking application for initial accreditation. Contains accreditation materials required for submission of the Self-Study with the <i>Core Curriculum</i> included.</p>	<p>ARC/STSA Annual Fee \$2000 Annual accreditation maintenance fee due for all accredited programs, including enhanced services to programs. Programs are invoiced in January annually.</p>
<p>Initial Accreditation – Application Fee \$2000 This fee is due and must be submitted with the submission of the initial Self-Study application.</p>	<p>Distance Education/Satellite/Consortium – Annual Fee \$1000 All programs that have been approved to offer their program at multiple facilities or through a distance education, satellite, or consortium model will be invoiced this fee <u>per additional facility</u>, in addition to the ARC/STSA annual accreditation fee.</p>
<p>Initial Accreditation – Site Evaluation Fee \$3000 The initial site evaluation fee covers preparation and travel expenses incurred by the ARC/STSA. Due at least thirty days prior to site evaluation date.</p>	<p>Annual Report Revision Fee \$500 Invoiced for changes made to an Annual Report made <u>after</u> January 1 of the year following the original Annual Report due date. Fee is multiplied <u>per Annual Report revised</u>.</p>
<p>Continuing Accreditation –Site Evaluation Fee \$3000 This fee covers preparation and travel expenses incurred by the ARC/STSA for the Continuing Accreditation visit. Due at least 30 days prior to site evaluation date.</p>	<p>ARC/STSA Late Fee \$500 The ARC/STSA <u>strictly</u> enforces a late fee which applies to <u>any</u> submissions received by the ARC/STSA after the assigned/requested due date. This fee will only be waived if the program notifies the ARC/STSA <u>prior</u> to the due date of its inability to meet the assigned date and when an extension has been granted by the ARC/STSA. Only <u>one</u> late fee waiver will be granted to each program in a five-year period.</p>
<p>Distance Education – Application Fee \$2000 For all programs pursuing approval of Distance Education (DE) programs. Due upon submission of DE application.</p>	<p>Program Substantive Change Fee \$300 Invoiced upon formal approval of substantive change. Required to report: Program Director, Curriculum change (not related to the new curriculum AS Degree and new standard requirements), Facilities; change in location/program physical address/lab, Maximum Enrollment Capacity (MEC), Change of Ownership, Distance Education (deletion/addition), Satellite (deletion/addition), Transfer of Sponsorship, Institutional Accreditation</p>
<p>Satellite/Consortium – Application Fee \$2000 For all institutions seeking approval to offer programs at multiple facilities through Satellite or Consortium models. Due upon submission of Satellite/Consortium application. Fee is multiplied <u>per satellite or consortium campus</u>.</p>	<p>Accreditation Fundamentals for Educators (AFE) Workshop \$300 Virtual AFE Workshop \$250 All newly appointed Program Directors are required to attend the AFE Workshop within one year of their appointment. All program directors must attend an AFE within the 12-month period prior to a scheduled site evaluation. AFE attendance is also recommended as a refresher for current Program Directors.</p>
<p>Satellite/Consortium Site Evaluation Fee \$3000 for main <u>and</u> \$1000 for <u>each</u> satellite facility/campus. The satellite site evaluation fee covers preparation and travel expenses incurred by the ARC/STSA. Fee is multiplied by number of satellite facilities/campuses. Due upon receipt of satellite Self-Study application.</p>	<p style="text-align: center;">*All fees are payable to ARC/STSA unless otherwise specified. All fees are <u>non-refundable</u>.</p>
<p>Site Visit Reschedule/Cancellation Fee \$300 Invoiced for site visit cancelled or rescheduled by the program more than two business days after the effective date of the visit notification letter. Programs will also be responsible for any incurred costs of site visitor travel (For on-site evaluations).</p>	